

General Conditions

Liam+Jord (hereafter L+J) will only commence work once an order has been placed by either phone, email or in writing. An 'order' is deemed to be a verbal or written contract between Liam+Jord and the Client including telephone and email agreement. Invoices will be generated and issued electronically and sent by email to the Client. Our preferred method of payment is Bank Transfer. The details of our account will be included on all invoices.

L+J accept no legal liability for loss or damage caused by any work carried out by L+J.

All quotations are valid for a period of 30 days only.

These Terms and Conditions supersede all previous agreements or understandings. Acceptance and or payment of a quotation, estimate or invoice constitutes agreement and full acceptance of these Terms and Conditions. The most up-to-date version of these Terms and Conditions will always be available on our website.

At Liam+Jord we reserve the right to terminate a project if;

- Client behaves poorly and affects the workflow of a project.
- Client shows a lack of focus in getting a project finished through no communication after 60 days.
- Client shows excessive micromanaging, demonstrating a continued lack of trust in L+J and inability to make progress with the project.

If any of these circumstances arise the deposit will be non refundable.

Payment terms

L+J reserve the right to require a first payment or 'deposit' of between 30% and 50% of the agreed total costs before any work will be carried out. For work of value less than £500 L+J reserves the right to invoice for full payment, and receive full payment of said invoice, before any work commences.

When work has been completed, the final balance of payment is then due in accordance with our terms of payment, stated on the initial estimate and/or each invoice. Upon completion, if the Client decides they no longer want the work, or wish to make changes, they are still obliged to pay for all work that has been done. i.e. if the logo project has been completed, all monies are now due for payment with no exception.

Should the scope of work change during the development of the project, additional costs may be incurred. L+J will submit any price changes to the Client prior to commencing with any such work.

All accounts are payable nett 14 days (unless other prior arrangement has been made) meaning that all monies due to L+J must be paid within 14 days of completion of work and date of issue of the final invoice. Accounts still outstanding 30 days after invoice will be considered 'in default' and any client information or services may be suspended. Clients with accounts that are 'in default' agree to pay all reasonable costs and expenses, including legal fees in enforcing these Terms and Conditions.

Once a first payment or 'deposit' has been paid and work begins, the client is obliged to pay the balance of payment in full, even if the client decides to cancel the project for whatever reason. We will contact clients via email and telephone to remind them of such payments if they are not received when due. If a due payment becomes more than 30 days overdue, L+J reserves the right to request payment in full for the project at that point. Further work will not be conducted until such payment has been received.

If the client does not respond to email or phone messages requesting agreed content or sign-off, for a period of two weeks or more, L+J reserve the right to issue a final warning to the client that if they do not then respond within three days of the final warning, the project will be paused at that point and the client will be invoiced in full for work completed up to that point.

In the event that the client fails to respond to communication for a period of 28 days or more, L+J reserve the right to 'archive' the project and immediately invoice for all completed work and materials. At this point the project will be on-hold until the scope of work and cost for completion of the project is agreed and any deposit required is paid.

In the event of illness, or any unforeseen circumstance in relation to L+J, that could affect project completion, an assessment of work completed will be made in which a portion of the deposit could be returned. If the work completed equates to more than the paid deposit then the project will be on hold until further notice. Alternatively, another reasonable solution will be considered.

Outstanding Accounts

We reserve the right to claim statutory interest at 8% above the Bank of England reference rate in force on the date the debt becomes overdue and at any subsequent rate where the reference rate changes and the debt remains unpaid in accordance with the Late Payment of Commercial Debts (Interest) Act 1998 as amended and supplemented by the Late Payment of Commercial Debts Regulations 2002. L+J reserve the right to charge for costs and expenses incurred in recovering late payments and to charge interest at the rate then in force pursuant to the Late Payment of Commercial Debts (Interest) Act 1998 as at the due date.

A copy of "The Act" is available from www.opsi.gov.uk/acts/acts1998/19980020.htm. We will also claim compensation under the late payment legislation – £40 up to £999 debt, £70 for £1000 to £9999.99 and £100 for £10,000 and above.

Following consistent non payment of an invoice we, or our solicitors, will contact the Client in question, with a view to taking the matter further and if the need arises to seek payment through legal proceedings, and if necessary court summons.

Ownership & Copyright

All graphics, sketches and any development work will remain the property of L+J until all accounts are paid in full. L+J reserve the right to use any artwork, ideas, sketches and/or any other media deemed relevant to the project in their portfolio and marketing, whatever that may be (including, but not limited to, Instagram). This can be during the project, and also upon completion. If you have any specific 'secrecy/privacy' requirements, please ensure L+J are aware of these before entering into this agreement.

L+J does not provide any practical assistance in registering for a Trademark, Copyright or legal name search. If you require a logo to be registered, we encourage you to seek proper legal advice.

Font/Typeface Licensing

Any fonts/typefaces that are purchased for a final design, and/or supporting brand identity assets, are subject to commercial licensing laws. The correct font/typeface licence gives only the owner full rights to use the font/typeface as necessary.

If during the project L+J feel that a commercial font/typeface is appropriate for the development of the Client logo and brand identity, L+J will convey this to the Client before any purchase is made. Upon agreement to its use from the Client, the font/typeface and license must be purchased and/or registered to the Client before the project is finalised.

L+J are bound by font/typeface licensing laws therefore it is against the law for L+J to provide a 'copy' of any font/typeface purchased and/or registered to L+J.

If the Client would like to use a font/typeface that L+J have purchased, for commercial use, the Client must purchase the respective font/typeface licence, and register as appropriate. L+J can facilitate the purchase and registering of a font on the Client's behalf, the cost of doing so will be included on the final invoice.